



## Registration Procedure for 2024 Prairie Canada Carving Championships

Susan – Please add a link to the “fillable Form”

Registration of carvings for competition will be by Pre-Registration only. This will be the same procedure as was introduced in 2022. Please read through the following instructions:

1. All entries will need to be pre-registered.
  - a. **By Mail**; complete the **Entry Form** and mail to Don Young at the address shown on the entry form. A “fillable” form is attached. This means you can type on your computer, directly into the form, **print** it and mail it to Don ...OR
  - b. **By Email**; complete the **Entry Form** and send to Don Young at the email address shown on the entry form. Use the same “fillable” form. This means you can type directly on the form, **save it** and email it to Don.
2. Fees for entering carvings can be paid in two ways:
  - a. **By Mail**; Include a cheque made payable to Prairie Canada Carvers Assoc. with your mail-in entry form ...OR
  - b. **On line**: send an e-transfer from your Bank or Credit Union account to Prairie Canada Carvers Assoc. at [prairie.canada.carvers@gmail.com](mailto:prairie.canada.carvers@gmail.com) (Helpful instructions below\*)
3. Entry forms need to reach Don Young by **April 12<sup>th</sup>**. We will not be set up for late registration at the show.
4. Entered carvings will be “dropped off”.
  - a. **Carving drop-off will take place from 4:00-7:00 on Friday, April 19<sup>th</sup>**. If arriving from out-of-town, you can drop-off between 7:00-8:00 am on Saturday, April 20<sup>th</sup>.
  - b. When you arrive, There will be an envelope containing the Entry Tags that will be attached to the bottom of your carvings using masking tape.
  - c. When the tags are attached, PCCA staff will place your carvings in their appropriate location for judging.
  - d. ONLY staff will be allowed to remain in the venue.
5. Judging will take place beginning Saturday morning beginning at 9:00 am
6. Participants will be encouraged to follow Covid-19 protocols.

### \* Guideline for making an e-transfer

***Your Bank or Credit Union can help you if you have difficulty.***

-Sign into your online banking institution (Bank or Credit Union)

-Select “Transfers” or “e-transfers”. Here, you will need to **add** *Prairie Canada* to your list of Contacts eligible for e-transfers. [prairie.canada.carvers@gmail.com](mailto:prairie.canada.carvers@gmail.com)

-Select “Send money”, or “e-transfer”, and pick *Prairie Canada*

- Enter your fees amount, and continue with the prompts.

Our bank is set to auto-deposit all e-transfers so no security question/answer is required